

Privacy Statement: how your data will be used

Overview

The School of the Humanities and Social Sciences is developing an initiative to foster closer connections between researchers and across disciplines, offer improved avenues of communication and strengthen the environment for collaborative research. It aims to directly support researchers in developing and enhancing research projects and collaborations.

To deliver this, as part of the [Humanities and Social Sciences Research Framework](#) the School is developing a pilot Cambridge HSS Interactive Mapping Tool for Networks and Research Collaborations. This involves gathering and processing data concerning researchers' publications, grants awarded, research interests, and the networks they are involved in with regards to their research ideas and expertise.

We are working with third-parties (Greater than the Sum, Kumu) to develop the mapping tool and as part of this will transfer data to these entities to process on our behalf under appropriate legal agreements that safeguard your information. See Greater than the Sum's [Terms and Conditions](#) and [Privacy Policy notice](#), and see Kumu's [Terms and Conditions](#), [Privacy Policy](#) notice and [GDPR](#) notice. Data is processed in line with the overarching privacy notices for staff (<https://www.information-compliance.admin.cam.ac.uk/data-protection/staff-data>), as supplemented by this specific statement.

Extant data on publications and grants

We will process and share extant data on research, collected via the University's existing research data systems (Dimensions, Symplectic Elements, Altmetric) from sources via automated processes or via researchers themselves (or research support staff on their behalf) inputting or validating data into these systems. This involves using the following information for those individuals: publications data (including key words, abstracts, titles, collaborators, and other data as appropriate) and grants data (including summaries, keywords, funder, collaborators, as appropriate). The majority of this data will be drawn from Dimensions in the first instance, in collaboration with the Research Strategy Office. The data will be drawn regularly from the University's Dimensions database and incorporated into sumApp and KUMU.

We ask network members to **opt in** to agree that we may draw your publications and grants data from Dimensions regularly to populate the map. Note there will be a delay in when your Dimensions data appears if you are new to the map (we aim to run data collection from Dimensions approximately every two weeks).

Survey data

We will process and share network members' responses to the 'About your research' survey and use responses to the connection questions survey to add meaning to the interactive map. We ask members to **opt in** to agree we may use and make visible their survey responses.

The information provided will be shared in a private, password-protected network map and visible to other network members on the map. To facilitate research collaborations, we may share information with University of Cambridge researchers or administrators who are not members of the map. We will not show email addresses automatically (network members have the option to share their email addresses for communication purposes).

Network members can change any data entered in the survey at any time. They may choose not to appear on the network map or in member tiles and can opt out of receiving emails about the network mapping tool at any time. Should a member wish to be deleted from the mapping tool in its entirety, this can be requested by emailing HSSResearchFramework@admin.cam.ac.uk.

Terms of Use

We invite you to use the interactive mapping tool to explore the broad landscape of humanities and social sciences research at Cambridge. You may filter data, create visualisations and follow up connections as best suits the development of your research.

The value of the tool's visualisations depends on the richness of data it contains and we invite you to keep your profile up to date. We encourage network members to spread the word about the mapping tool, both within and beyond the HSS. If in developing collaborations you wish to share network map data, please discuss with HSSResearchFramework@admin.cam.ac.uk before proceeding.