



## School of the Humanities and Social Sciences

### Wellcome Trust Research Fellowships in Humanities and Social Science

#### Funder Deadlines

Preliminary Stage Application:	Tuesday 30 June 2020, 5pm
Full Stage Application:	Thursday 10 September 2020, 5pm
Interviews:	January 2021

An X5 costing is required at both Preliminary ('outline' X5) and Full Stages.

**Important:** Depending on the composition of the project budget, the fEC value may exceed the £250,000 threshold and require full checks by the Research Operations Office (ROO). You will need to ensure that you allow enough time for the 7-day ROO turnaround times if this is the case. fEC values under £250,000 will require a 2-day turnaround, unless an exception applies. The ROO deadlines reflect current procedures as a result of COVID-19 operational restrictions. Please see below for details:

#### ROO deadlines:

7-day deadline	Friday 19 June 2020, 5pm
2-day deadline	Friday 26 June 2020, 5pm

#### Principal Investigator

Research Fellowships are intended for postdoctoral researchers who wish to carry out an extended period of research on their own project. Applicants must be based (or plan to be based) in the United Kingdom, Republic of Ireland, or a low-to-middle-income country (apart from mainland China).

Research Fellowships support applicants in the early stages of their careers as well as more established researchers, but are not open to applicants holding an established (permanent) academic post or a contract that will outlast the Fellowship. Employment on a rolling contract is regarded as effectively holding an established post.

In most cases, applicants must have been awarded their PhD in order to be eligible. The applicant is required to name a sponsor and a supervisor/research mentor. The sponsor must have an established post at the University and can also be the supervisor/research mentor.

#### Budget Limit & Categories

Research Fellowships will not **usually** exceed £275,000 and are for a maximum of three years, for full time applicants. If personal circumstances justify a part time Fellowship, the duration may be extended pro-rata.

The salary of the applicant will be paid in full by the project. Personal removal expenses up to £1,000 can be included with justification.



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Eligible research expenses include:

- staff costs (funding for a research assistant or technician to work full-time or part-time can be requested in exceptional circumstances)
- travel and subsistence for fieldwork, essential visits to archives and libraries, collaborative visits and carbon offset costs (subsistence costs are capped to rental costs only for visits of more than one month)
- conference attendance including registration fees, up to a limit of £2,000 per annum, £1,000 per person for each conference
- research materials and consumables (e.g. archival photocopying, materials directly related to hosting workshops and interviews, smaller items of equipment, one personal computer or laptop per person, usually only up to the cost of £1,500)
- consultancy fees
- data collection and fieldwork costs
- public engagement materials where dissemination is a key activity of the project
- recruitment, advertising and interviewee travel costs for staff to be employed
- visa costs, Immigration Health Surcharge costs and associated expenses (e.g. travel to attend embassy appointments) for the applicant, partner and dependent children

The Trust does not fund based on fEC and information on this cost is not required at preliminary stage. Approximate costs are given at preliminary stage, across broad headings. Detailed costings, including a note on the fEC must be provided at full stage.

The Trust do not pay overheads except in exceptional circumstances, details of which can be found [here](#).

VAT is eligible, and should be added to applicable non-staff budgets at 20%.

Open Access (OA) – the University is provided with a grant by the Wellcome Trust to support their OA policy. The OA team will advise at the point a manuscript is uploaded whether it is eligible for funding. Costs for OA should not be included as a direct cost in the application. The Wellcome Trust policy can be found [here](#).

### **Additional Funding Available**

[Research Enrichment – Public Engagement](#) funding is available to Trust grant holders to help engage the public with their research. The Trust offers enrichment funding in the following two areas: 1) public engagement and 2) diversity and inclusion. Applications can be submitted to this scheme by grant holders on confirmation of award.

### **Wellcome Trust Grants Tracker**

Applications are made through the [Wellcome Trust Grant Tracker](#). Applicants must register an account with the Grants Tracker prior to submitting an application.

Further information on the Grants Tracker can be found [here](#).



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### Application Process

At preliminary stage, when the applicant submits in the Grants Tracker portal, the application will go directly to the Wellcome Trust, without an institutional approval step. Prior to submitting the preliminary application, the Outline X5 and a PDF of the application should be submitted to the ROO in accordance with the above deadlines. The X5 costing should be used to obtain the approximate costs requested, using the following details:

Funder: [WELLCOME] WELLCOME TRUST

Scheme: Standard 2%

If the value of the application is below £250,000 fEC, the ROO recommend checking applications against the departmental checklist for small applications, which can be downloaded from the ROO website in the ‘Before you submit your application’ section.

If invited to submit an application at full stage, changes from the preliminary stage are permitted. The Grants Tracker application and X5 will need to be approved by the Research Operations Office, in accordance with the ROO internal deadlines:

7-day deadline	Tuesday 1 September 2020, 5pm
2-day deadline	Tuesday 8 September 2020, 5pm